

VALUE EDUCATION

Self discipline is all about channelizing one's energy and strengths and staying focused. This is an integral part of education. The aim of the school is to endow the students with the right values to lead a righteous and balanced life.

The Endeavour is to equip the students to meet the challenges of life and come out victorious. For this the school has adopted an integrated approach toward teaching the various values through storytelling, myriad activities, class assemblies and competitions specially designed to inculcate values listed below:

- | | |
|-----------------|--|
| 1. Patriotism | 2. Honesty |
| 3. Empathy | 4. Righteousness |
| 5. Truthfulness | 6. Being Respectful |
| 7. Kindness | 8. Punctuality and Regularity |
| 9. Simplicity | 10. Forgiveness & Tolerance |
| 11. Teamwork | 12. Responsibility towards Environment |
| 13. Loyalty | 14. Peace & Non-Violence |

LIST OF CLUB ACTIVITIES:

- | | |
|-----------------------------------|---------------------------------|
| 1. Touche | - Debate Club |
| 2. Invariants | - Maths Club |
| 3. The Planters | - Environment Club |
| 4. Exigma | - Quiz Club |
| 5. Electoral Literacy Club (9-10) | - Political Rights |
| 6. Nutrifit Club | - Healthy food choice |
| 7. Catalyst | - The Science Club |
| 8. Interact Club | - Donation, Old age home visits |
| 9. Yuvrang | - Hindi Club |
| 10. Darohar | - Social Science Club |

Planner

2024-2025

'DISCIPLINE - DEDICATION - DETERMINATION'

Our motto implies that we serve others willingly, graciously and selflessly. For 100% success everyone must be in discipline. Disciplined people with 100 % determination and dedication from the depth of heart can attain success in life.



INTRODUCTION

Vivekanand International Public School, run by an educational society registered with the State Govt. under the Societies Registration Act XXI of 1960, has been functioning in Faridabad since 2005.

The school has the right atmosphere to teach the children and enrich their growth. They learn through their personal experience, curiosity, capacity to do a work and their sensitive response to the environment, which the school Endeavour's to make secure and familiar Besides stimulating them, encouraging them, generating self-confidence in them and above all, making them feel relaxed, the school also claims to take personal care of each and every child.

The enlightened sections of the population in Faridabad have witnessed the functioning of our school. It has been found that the school has made a concrete contribution to the educational opportunities available in Faridabad. It is reckoned to be a school with a difference, perhaps unique, in many ways. The approach of teaching children and the integrity of the administration of the school, have been found to be qualitatively superior to the existing schools in Faridabad.

A particular mention must be made of the fact that education is being used very imaginatively to suit the needs of the children of our school.

In short, Vivekanand International Public School represents an effort in taking initiative to impart education in an innovative and unconventional manner.

GUIDELINES FOR PARENTS

1. See that your ward carries books and exercise books according to the time ' table for that day. No extra books are allowed.
2. See that your ward is prepared for the class tests and brings required stationery to school. Also see his/her diary and note books regularly.
3. Encourage your ward to take a balanced interest in studies, co-curricular no activities and sports.
4. Restrict daily pocket money. Excessive spending should be discouraged.
5. Plan further education of your ward beyond the school in good times so w that they may be eligible to compete for the maximum number of d institutions for higher education.
6. No child will be allowed to leave the school before the school timings are over. Prior permission should be taken from the Principal and application r for the same should be sent a day in advance to the class teacher.
7. If your ward is absent from school, he/she must make up for all the work missed by him/her.
8. Your ward should be instructed to be careful about his/her belongings. There should be a name tag on all the belongings of the child. Expensive pens and articles like watches, iPods, cameras, laptops, calculators, mobile phones etc should not be brought to the school. Wearing expensive jewellery like gold chains, rings etc are also not allowed. In case of violation of the rule, the articles may be confiscated. The school bears no responsibility for articles lost in the school.
9. Parents are instructed to pay the fees of their ward within the stipulated time mentioned in the fee notice, failing which may lead to late fee charges.
10. All parents are requested to impart Health Education to their children so that they:
 - a. Maintain a good personal hygiene like trimming of nails and hair and being neat on a regular basis.
 - b. Exercise regularly.
 - c. Sleep for at least eight hours day.

TENTATIVE SCHOOL TIMINGS **(as per climatic changes)**

In Summer:

Classes - 1st to 11th : 8:00 a.m. to 01:30 p.m.
 Classes - Nur. & KG : 8:30 a.m. to 01:00 p.m.
 Class - Pre-Nur. : 8:30 a.m. to 12:30 p.m.

In Winter:

Classes - 1st to 11th : 8:30 a.m. to 02:00 p.m.
 Classes - Nur. & KG : 9:00 a.m. to 01:00 p.m.
 Class - Pre-Nur. : 9:00 a.m. to 12:05 p.m.

VISITING HOURS FOR PARENTS

The school would like parents to maintain a close rapport with the teachers teaching their wards in the school. Parents are advised to meet the Principal according to the schedule given below or by prior appointment.

VISTING HOURS

Director/ Principal : 10:00 a.m. – 12:00 a.m.
 on all working days.

Teachers : By prior appointment on
 all working days.

For taking an appointment, please call the school or write in your ward's Almanac. The teacher will then communicate giving the date and time of appointment. Kindly adhere to the time allocated for the meeting.

Parent-Teacher Meeting

Parent-Teacher Meetings must be attended regularly. This gives an opportunity to the parents and the teachers to meet and discuss the progress of the child. The school authorities will take a serious view of the parents regularly absenting themselves from such meetings. The exact date and day of these meeting is intimated to the parents well in advance.

LIST OF HOLIDAYS (2023-2024)

Date	Days	Holiday
11/04/2024	Thursday	EID-UL-FITR
14/04/2024	Sunday	Ambedkar Jayanti
17/04/2024	Wednesday	Ram Navami
23/05/2024	Thursday	Buddha Purnima
15/08/2024	Thursday	Independence Day
19/08/2024	Monday	Raksha Bandhan
26/08/2024	Monday	Janmashtami
16/09/2024	Monday	EID-E-Milad
02/10/2024	Wednesday	Gandhi Jayanti
11/10/2024	Friday	Ram Navami
12/10/2024	Saturday	Dussehra
31/10/2024	Thursday	Diwali
01/11/2024	Friday	Haryana Day
02/11/2024	Saturday	Govardhan Puja
03/11/2024	Sunday	Bhai Dooj
15/11/2024	Friday	Guru Nanak Jayanti
25/12/2024	Wednesday	Christmas Day
26/01/2025	Sunday	Republic Day
26/02/2025	Wednesday	Mahashivratri
14/03/2025	Friday	Holi

Note: The above mentioned holidays are as per notification of Govt. of National Capital Territory of Delhi.

Summer-Break

Classes: Pre-Nur. to KG : 18th May 2024 (Saturday) to 30th June 2024 (Sunday)
Classes: 1st to 8th : 18th May 2024 (Saturday) to 30th June 2024 (Sunday)
Class: 9th to 11th : 1st June 2024 (Saturday) to 30th June 2024 (Sunday)

School Reopens for all classes on 01st July 2024 (Monday)

Winter-Break

School Reopens for all classes followed by Govt. guidelines

For Pre-Nursery, Nur & KG : All Saturdays off.
From 1st to 11th : 2nd, 4th & 5th Saturday off.

IDENTITY CARDS

Identity Cards will be issued to all students and they must always wear them.

PAYMENT RULES

School Dues

All school dues are to be paid between 1st to 10th of the specific month (between 10:00 a.m. to 2:30 p.m.) if the 10th happens to be a holiday, the payment must be made by the 11th of that month. However dues will not be collected on Sundays.

1 st Quarter	April, May, June	Between Apr.1-10 th
2 nd Quarter	July, Aug., Sept.	Between July 1-10 th
3 rd Quarter	Oct., Nov., Dec.	Between Oct. 1-10 th
4 th Quarter	Jan., Feb., Mar.	Between Jan. 1-10 th

Late Fine will be charged accordingly:

- 1- Fine of **Rs. 200/-** will be charged from 10th to end of Month.
- 2- Fine of **Rs. 500/-** will be charged after the month.

Note:

- 1- Fee deposit through only Current date Cheques/ Online Bank Transfers/ UPIs / PayTM.
- 2- If fees deposit by cheque in favor of:

SWAMI VIVEKANAND EDUCATION SOCIETY

- 3- If fees deposit by online, details given below:

Account Name : SWAMI VIVEKANAND EDUCATION SOCIETY
Bank/Branch : PNB Bank, Sector-15, Faridabad
Account No. : 0167000101245667 (Saving A/c)
IFCS Code : PUNB0111100

NOT: Cheque return charge Rs 500/- applicable in case of Cheque return for any reason.

CODE OF CONDUCT

We would like to define a code of conduct for our students to help them know from what they should not do, in their dealings with their class-mates, fellow-students, teachers, parents and public and in their attitude towards work, roily school or private property.

Conditions will be provided for exercising self-imposed discipline rather than eon getting things done through measures unbecoming of a good school.

- a) Pupil and Pupil: He should be full of good will, concern, warmth and affection for his classmates and other students of the school.
- b) Pupil and Teacher: A student of our school is expected to be respectful to his teachers. He should not be disobedient to them.
- c) Pupil and work: He is supposed to do his home-work with interest and utmost concentration. He should be regular in doing both his written assignments as well as learning work.
- d) Pupil and Property: The care of school property should be at top priority. 'so Public property and property at home should also be taken care of by him.
- e) Pupil & School Authority: The authority of the school should be respected by the students by obeying its rules and regulations given from time to time.
- f) Pupil and Public: Our students are expected to win the hearts of those who come in contact with them. Their courtesy, sense of responsibility and s, initiative, use of decent language and general get-up should be the envy of one and all.

12. Students should get their hair cut at regular intervals. Sikh boys of Class IX and above must wear turbans. A patka may be worn only while playing games.
13. Students should not bring any objectionable literature in the school.
14. No shouting or whistling is allowed in the school premises.
15. Students are not allowed to purchase any food article from unauthorized vendors near the school premises.
16. The school reserves the right to suspend the student whose progress in studies is unsatisfactory or whose conduct is harmful to other students.
17. Students are not allowed to use the school telephone without the permission of the receptionist.
18. Students who travel by school cab should wait at their cab stop in an orderly fashion. They should not hang out or stand on the foot boards of the cab. They should not board or alight from the moving buses.
19. Students are advised to deposit the articles found in the school to their class teacher or to the receptionist.
20. No other two wheelers are allowed in the school premises except auto gears, mopeds and scooties.
21. Students are not allowed to use bikes, scooters or cars.
22. Parents and guardians are not allowed to visit wards or teachers in the class rooms, without the permission of the Principal.
23. As far as possible, once a child has come to school, he/she should not be asked to go on half day or take leave for any period. No student will be allowed to go home during school hours without written permission from the Director/ Principal.
24. Students should get their Report Cards signed by their parents/guardians within five days of the receipt of the Report Cards.
25. Students are not supposed to play truant from any teaching/games/activity period. The time table in-charge has been directed to make alternate arrangements in case a teacher is absent.
26. Lending or borrowing of money and other articles is not permitted.
27. No student shall indulge in any of the following practices: Spitting in or near the school building.

SCHOOL UNIFORM

All Students must come to school in the school uniform as prescribed below:

SUMMER UNIFORM (GIRLS)

Classes: Pre-Nur. to 10th

- Half sleeve dark blue shirt with yellow stripes for all classes.
- Yellow check skirts for classes Pre-Nur to 3rd.
- Dark blue trousers for classes 4th to 10th.
- White School socks with yellow stripes
- Bottle green rubber band/hair bands (no fancy clips, bands or jewellery allowed)
- Black Velcro Gola shoes for classes Pre-Nur to 3rd.
- Black Sports shoes for classes 4th to 10th.
- Sports Dress: Yellow Track Suit for all classes.
- Track Suit common for all students of all classes.

SUMMER UNIFORM (BOYS)

Classes: Pre-Nur. to 10th

- Half sleeve Yellow check shirt with dark blue stripes for all classes.
- Dark blue shorts for classes Pre-Nur to 1st.
- Dark blue trousers for classes 2nd to 10th.
- White School socks with yellow stripes
- Bottle green rubber band/hair bands (no fancy clips, bands or jewellery allowed)
- Black Velcro Gola shoes for classes Pre-Nur to 3rd.
- Black Sports shoes for classes 4th to 10th.
- Sports Dress: Yellow Track Suit for all classes.
- Track Suit common for all students of all classes.

SCHOOL UNIFORM

All Students must come to school in the school uniform as prescribed below:

WINTER UNIFORM (GIRLS)

Classes: Pre-Nur. to 10th

- School track suit for classes Pre-Nur. to 10th.
- Full sleeve Yellow check shirt with dark blue strips for all classes.
- Dark blue trousers for all classes.
- White School socks with yellow stripes
- Bottle green rubber band/hair bands (no fancy clips, bands or jewellery allowed)
- Black Velcro Gola shoes for classes Pre-Nur to 3rd.
- Black Sports shoes for classes 4th to 10th.
- Sports Dress: Yellow Track Suit for all classes.
- Yellow Jacket for all classes.
- Track Suit common for all students of all classes.

WINTER UNIFORM (BOYS)

Classes: Pre-Nur. to 10th

- School track suit for classes Pre-Nur. to 10th.
- Full sleeve Yellow check shirt with dark blue strips for all classes.
- Dark blue trousers for all classes.
- White School socks with yellow stripes
- Bottle green rubber band/hair bands (no fancy clips, bands or jewellery allowed)
- Black Velcro Gola shoes for classes Pre-Nur to 3rd.
- Black Sports shoes for classes 4th to 10th.
- Sports Dress: Yellow Track Suit for all classes.
- Yellow Jacket for all classes.
- Track Suit common for all students of all classes.

SCHOOL RULES

1. Every student should carry his almanac to school everyday
2. Almanac should have student's photograph duly pasted and complete identity information duly signed by the parents/ guardian.
3. Students must carry their identity card.
4. Students who come to the school on their own should arrive school five minutes before the bell rings.
5. The student must be present from the first day of the each term and if he/ she is away from the school for five consecutive days without permission, his name shall be struck off from the register and he will be readmitted only if there is a vacancy and on payment of fresh admission fee. In all cases of leave or absence he has to take prior permission from the principal, except in cases of unforeseen circumstances for which an authentic reason will be furnished by his parents/ guardian.
6. Students found tampering with the school records e.g. marks allotted by teachers in assessments are liable to face strict disciplinary action.
7. Changing classrooms between periods should be done in silence and in an orderly fashion.
8. A student must be courteous to his teacher, elders and fellow students. Misbehave on the part of a student with any staff member or indiscipline of any kind may compel the school authorities to strike off his/her name.
9. Students should be clean and neatly dressed. The School uniform is to be worn every day and for all the school function. Students who are sloppily dressed or not in the complete uniform will be fined Rs. 100/-.
10. Students are advised to keep their class room/ school building/ campus as neat as possible and throw leftovers into the dustbins only.
11. Pupils are responsible for the safe custody of their books and other belongings. No valuable articles should be brought to the school.

AWARDS

MEDALS 🏆 :

A. Medal for Classes: 1st to 9th

Excellence
Student
Award

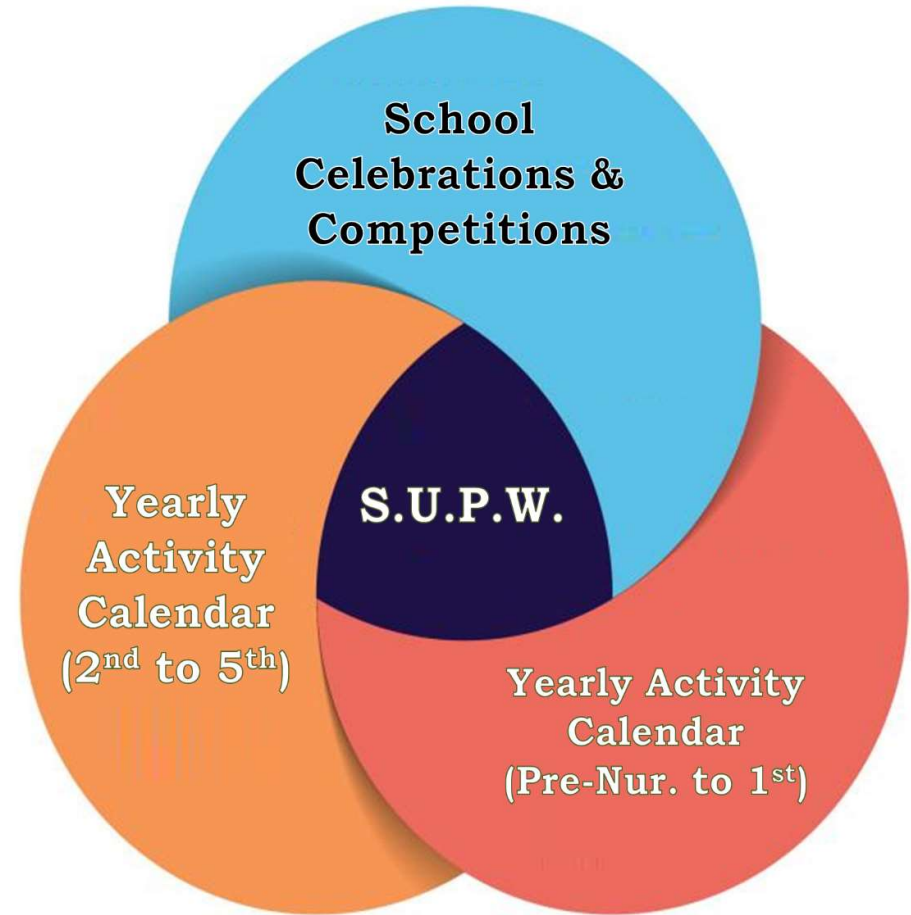
- | |
|--|
| 1- Top Scorer (Overall) |
| 2- Most Disciplined Student (Class wise) |

B. Medal for Class: 10th

President's ➡ 1- School Topper (As per CBSE Result)
Medal

Chairman's ➡ 1- Highest Scorer (Subject wise)
Medal (As per CBSE Result)

Principal's ➡ 1- Most Disciplined, Hard Worker &
Medal Perseverance Student of Class



2024-2025

**Based on Learning, Teaching
Quality and Standards Framework**

Session: 2024-2025

School Celebrations

MONTHS	EVENTS
APRIL	EARTH DAY
JUNE	YOGA DAY SESSION
AUGUST	INDEPENDENCE DAY
NOVEMBER	DIWALI CELEBRATION
JANUARY	REPUBLIC DAY

Competitions

S. N.	EVENTS
01	ENGLISH HAND WRITING
02	HINDI HAND WRITING
03	MATHS QUIZ
04	SCIENCE QUIZ
05	DEBATES/ EXTEMPORE
06	G.K. QUIZ
07	SOCIAL STUDY QUIZ

S.U.P.W.

SOCIALLY USEFUL PRODUCTIVE WORK

- Green Brigade (Plantation Drive)
- Personality Development
- Good Samaritans Club (Wall of Goodness)
- Public Speaking
- Health and Fitness (Aerobics/ Zumba)
- Little Chefs (Fireless Cooking)
- Research Club (Science Experiments/ SST/ Maths/ English Projects)
- Happy Feet (Dance)
- Eureka (Young Scientists)
- Slice & Dice (Cooking)
- My Expressions (Poetry, Recitation)
- Awareness Club (Environment, Health, Civic Sense and Safety)
- Young Crafters (Origami)
- Field Fun (Aerobics, Yoga & other games)
- Dialogue with Nature (Gardening)
- Best out of Waste

Students will be assessed on the 5 point scale given below:

Letter Grade	Description
A*	Outstanding
A	Excellent
B	Very Good
C	Good
D	Scope for improvement

Subject to change as per guidelines by the competent authority.

Activity Calendar: 2024-2025

Classes: 2nd to 5th

Months	Special Assemblies & School Functions/ Celebrations	YOGYATA KHOJ in 2 nd	YOGYATA KHOJ in 3 rd	YOGYATA KHOJ in 4 th	YOGYATA KHOJ in 5 th
Oct.24	* Dussehra	* Diya Decoration	* Diya Decoration	* Vandanvar Making	* Vandanvar Making
Nov.24	* Diwali * Children Day	* Cooking without Fire	* Cooking without Fire	* Cooking without Fire	* Cooking without Fire
Dec.24	* Christmas Day * Athletic Meet	* Science Mania	* Science Mania	* Debate (English) * Debate Comic	* Debate (English) * Comic News
Jan.25	* Republic Day	* Role Play	* Doha Recitation	* Doha Recitation	* Doha Recitation
Feb.25	-----	-----	-----	-----	-----
Mar.25	* Holi	-----	-----	-----	-----

Activity Calendar: 2024-2025

Classes: Balvatika to 1st

Months	Special Assemblies & School Functions/ Celebrations	YOGYATA KHOJ in BALVAKITA & NUR.	YOGYATA KHOJ in KG	YOGYATA KHOJ in 1 st
Apr.24	* Earth Day	*Badge Making *Rhymes Time	*Badge Making *Rhymes Time	* Best Out of Waste *Rhymes Time
May.24	* Mother's Day	* Join The Dots	* Colour the Canvas	* Summer Delight lets Recite
June.24	Summer Break			
July.24	-----	* Bindi Sticking	* Card Making * One minute memory	* Bookmark making Health is Wealth
Aug.24	* Independence Day * Janmashtami	* Jai-Jawan Matki Decoration	* Jai-Jawan Matki Decoration	* Kite Decoration
Sept.24	* Teacher's Day	* My world of Colours	* Best out of Waste	* Photo frame making

Activity Calendar: 2024-2025

Classes: Balvatika to 1st

Months	Special Assemblies & School Functions/ Celebrations	YOGYATA KHOJ in BALVAKITA & NUR.	YOGYATA KHOJ in KG	YOGYATA KHOJ in 1 st
Oct.24	* Dussehra	* Lantern Decoration	* Chaupai Recital	* Hindi Story Telling * Lantern Decoration
Nov.24	* Diwali * Children Day	* Collage Making * My Nutritious World	* Fun with Shapes	* Gift Box Decoration
Dec.24	* Christmas Day * Athletic Meet	* Stocking Decoration * Rhyme Time(Eng.)	* Collage Making	* Lets Draw
Jan.25	* Republic Day	* Show 'n' Tell	* English Handwriting	* Story Telling * Hindi Handwriting
Feb.25	-----	* Fun with Shapes	* Lets Draw * Hindi Reading	* English Group Resitation
Mar.25	* Holi	-----	-----	-----

Activity Calendar: 2024-2025

Classes: 2nd to 5th

Months	Special Assemblies & School Functions/ Celebrations	YOGYATA KHOJ in 2 nd	YOGYATA KHOJ in 3 rd	YOGYATA KHOJ in 4 th	YOGYATA KHOJ in 5 th
Apr.24	* Earth Day	*Spellathon	*Spellathon	*Spellathon	*Spellathon
May.24	* Mother's Day	* Hindi Group Recitation	* Hindi Group Recitation	* English Recitation	* English Recitation
June.24	Summer Break				
July.24	-----	* Spell Bee	* Best Out of Waste	* Card Designing	*Mathe-Magic
Aug.24	*Independence Day Janmashtami	* Role Play	*Swatantra Bharat	* Fun with Science	* Best Out of Waste
Sept.24	* Teacher's Day	* Card Making	* Mathe-Magic	* Fun with Science	* Hasya Kavita